

LOCAL PREFERENCE PURCHASING

ST109

F22

PART 1 - OBJECTIVES

- 1.1 To ensure that Council achieves the best overall value for money in its procurement of goods and services, whilst (where possible) giving preference to local suppliers. A 2% price advantage will be applied to enhance the sustainability of the local economy.

PART 2 - APPLICABILITY

- 2.1 To all purchases that are made locally in accordance with this policy.

PART 3 - DEFINITIONS

3.1 Local Supplier

A business, contractor or industry either permanently based in, or employing permanent staff operating from, permanent premises situated within the Orange City Council boundaries.

3.2 Goods

Tangible, quantifiable material requirements usually capable of being moved or transported that is purchased, rented, leased or hired by Council. Only goods directly acquired by Council are included in this definition. Goods acquired by any service contractor or sub-contractor are not directly acquired and therefore are excluded.

3.3 Services

Any task, consultancy, work or advice to be performed or provided that is procured by Council. Included are services such as management consultancies, outsourcing, maintenance contracts and agreements, cleaning, waste removal, equipment repairs, external auditors, utilities and services acquired by Council. Excluded are payments made directly to employees, superannuation and pension payments, statutory or involuntary payments, grants, subsidies and transfer payments.

3.4 Procurement request

Any purchasing transaction undertaken by Council.

PART 4 - GENERAL

- 4.1 This policy only applies when a non-local business is part of the quotation process.
- 4.2 Specifications for the calling of quotations for the supply of goods and services must state how a price preference of 2% for local suppliers will be applied so that the respondents to such procurement requests are aware of the Local Preference Purchasing Policy.
- 4.3 For all quotations for the supply of goods and services for Orange City Council between \$10,000-\$149,999 a price advantage is given to local suppliers. In the process of determining the successful supplier, an amount of 2% will be nominally deducted from the local supplier price for the purpose of price comparison only.
- 4.4 The Purchasing Strategic Policy is to be referenced in the implementation of this policy.



ORANGE CITY COUNCIL

All policies can be reviewed or revoked by a resolution of Council, at any time.

RELATED POLICIES/DOCUMENTS

Purchasing Operational Policy OP047

Purchasing Strategic Policy ST093

Gifts & Benefits ST039

Gifts and Benefits Register

Conduct of Conduct ST010

Credit Card Policy

Work Health and Safety Management Policy Statement OP084

OCCOHS 028 V2_11 Risk Assessment for Purchasing and Hiring

Purchasing Project Team Charter (D08/11870)

Bathurst Orange Dubbo Environmental Sustainability Action Plan

Local Government Act 1993 and the Local Government (General) Regulations 2005 on Tendering and Financial Management.

Responsible Area – Corporate and Commercial Services

REVISION					
	DATE	RESOLUTION		DATE	RESOLUTION
1	16 August 2012	12/322	6		
2	2 December 2014	14/1076	7		
3			8		
4			9		
5					
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