

**POLICY TITLE Private Works on Roadways****CATEGORY****ST057****112/212/25/7****OBJECTIVE**

To provide a framework that gives instruction and support to those who need to carry out work on roadways.

**GENERAL**

The owner and/or builder will be held responsible for any unauthorised work within the road adjacent to their property and it is therefore in their interest to check with the Technical Services Division that prior approval has been granted, before any work is undertaken. Should Council discover unauthorised work which is unacceptable in terms of levels, quality etc, Council may direct its removal and re-instatement at the owner's/builder's cost.

**PROCEDURE****Road Opening Permit**

Any type of excavation (including alterations to existing footpath levels, the digging of drainage trenches and the construction of pedestrian or vehicular footpath crossings) adjacent to properties and on any part of the roadway (in particular, the footpath), must have the prior and written consent of Council - ie a Road Opening Permit must be obtained from the Technical Services Division.

**Drainage Pipes Across Footpath**

When house stormwater or subsoil drainage pipes are to be laid from the property to the kerb, and it is necessary to remove a section of kerb, this shall be done in a professional manner, using a concrete saw to cut the kerb. Such work shall be approved, on the final house drainage inspection to be carried out by Council's Development Services Division. In all cases it will be necessary for the person doing such drainage work to apply for a Road Opening Permit as outlined in Paragraph 1 above.

**Alterations to Kerb and Gutter**

Where the kerb opening provided does not correspond with the driveway location for the new building it will be necessary for the old kerb opening to be filled in and a new layback to be constructed in the correct position at the sole cost of the property owner.

**Vehicular and Pedestrian Footpath Crossings**

For the construction of all types of vehicular and pedestrian footpath crossings, the person doing such work MUST have the prior and WRITTEN consent of Council. Construction of concrete vehicle crossings may be carried out by private persons or contractors subject to such work being constructed in accordance with standard Council plans and specification, copies of which may be obtained from the Technical Services Division. Any crossing found to be unsatisfactory either as to level or standard of finish may be removed by Council and the original surface restored, in which case the cost will be charged to the applicant.

Any person contractor or builder frequently involved in such works as described above must re-apply to Council for permission to do such work at each new site.

**Enclosing of Road or Footpath**

If it is necessary to enclose any part of the footpath or roadway to permit the progress of any building, or to store materials, or for the protection of the public, it will be necessary for separate application to be made to the Technical Services Division, and no use of the road or footpath, or erection of hoarding may be made until application has been made, and written approval given.



### **Safety and Public Liability and the Environment**

Appropriate controls must be put in place prior to work commencing to limit any adverse environmental impact. All work must be undertaken in a safe manner utilising traffic control (ie in accordance with AS1742.3) which facilitates a safe passage for vehicles and pedestrians.

Any person wishing to undertake such works on Council land must demonstrate competencies comparable to those required of Council's minor works contractors and possess \$20,000,000 public liability insurance which recognises Council as an interested party.

### **Quality**

All work on Council land must be undertaken in accordance with current codes and standards and in a professional, tradelike manner.

#### **Responsible Area – Technical Services**

	<b>DATE</b>	<b>RESOLUTION</b>	<b>REVISION</b>	<b>DATE</b>	<b>RESOLUTION</b>
1	Jan 2001		5	January 2008	
2	Jan 2005		6	January 2009	09/453
3	Jan 2006	06/685	7		
4	January 2007	07/207			