



BC

ORANGE CITY COUNCIL BUILDING CERTIFICATE APPLICATION FORM

Office Use Only	
Type (cert)	560
Date	
Amount Paid	
Receipt No.	
File No.	

TO

**GENERAL MANAGER
ORANGE CITY COUNCIL
PO BOX 35
ORANGE NSW 2800**

APPLICATION NO. (OCC USE ONLY)

FILE NO. (OCC USE ONLY)

Applicants Name:

APPLICANT'S REFERENCE

Postal Address

Telephone and Fax

APPLICANT'S PHONE NO.

Please tick one of the following:- The **applicant** is:

- The owner of the land on which the building is erected.
- Any other person, with the consent of the owner of that land
- The purchaser under a contract for the sale of property that comprises or includes the building or part, or by the purchaser's solicitor or agent.
- A public authority that has notified the owner of its intention to apply for the certificate.

DESCRIPTION OF PROPERTY

DISTRICT, TOWN OR VILLAGE	COUNTY	PARISH
STREET NUMBER AND NAME	LOT or PORTION	SECTION DP OR SP
NEAREST CROSS STREETS	TYPES OF BUILDINGS	
DESCRIPTION	WHOLE/PART	APPROX FLOOR AREA
OWNER'S FULL NAME	PLEASE INDICATE ONE OF THE FOLLOWING Survey included / not included	
ACCESS TO PROPERTY WILL BE PROVIDED BY	DAYTIME CONTACT TELEPHONE NUMBER OF KEY HOLDER	
SIGNATURE OF APPLICANT	DATE APPLICATION FORM SIGNED	
CONSENT OF OWNER		
NAME OF OWNER/OWNER'S SOLICITOR OR AGENT	SIGNATURE OF OWNER/OWNER'S SOLICITOR OR AGENT	
DATE	PLEASE INDICATE ONE OF THE FOLLOWING Owner / Owner's Solicitor / Agent	

On receipt of application Council may by notice in writing served on the applicant require the applicant to supply it with such information (including building plans, specifications, survey reports and certificates) as may reasonably be necessary to enable the proper determination of the application.

APPLICATION FEE	
Class 1a plus any Class 10 buildings on site	\$250.00
Any other Class is as follows: Not exceeding 200m ²	\$250.00
Exceeding 200 m ² but not exceeding 2000 m ² (plus an additional 50 cents per m ² for each square metre over 200)	\$250.00 plus an additional 50 cents per m ²
Exceeding 2000 square metres (plus an additional 0.075 cents per m ² for each square metre over 2000)	\$1165 plus an additional 0.075 cents per m ²

*The information you provide may be personal information for the purpose of the Privacy and Personal Protection Act 1998.
The Supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed.
This personal information is being collected from you in order to process your application.*