



**Orange City Council**  
 PO Box 35, Orange NSW 2800  
 Email [council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au)  
 Telephone 02 6393 8000

**Combined Development Application  
 and Construction Certificate  
 DA/CC**

Date received \_\_\_\_\_ Property No: \_\_\_\_\_ PR: \_\_\_\_\_

*Application made under the Environmental Planning and Assessment Act 1979 and Regulations*

**TYPE OF CONSENT or APPROVAL REQUIRED**

DA/CC \_\_\_\_\_ / \_\_\_\_\_ (\_\_\_\_)

- Development Consent
- Construction Certificate - Building
- Modification of Development Consent (also tick one ↓ below)  
 section 96(1)  **OR** section 961A  **OR** section 96(2)
- Modification of Construction Certificate
- Utilities (including Water, Sewer, On-site Sewage, Pressure & Flow  
 Test, Quotation, Fire Service or Building Over Sewer)
- Occupation Certificate

10. \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_  
 17. \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_

**Appoint Council as Principal Certifying  
 Authority**

**PLEASE ANSWER ALL QUESTIONS  
 failure to do so may prevent lodgement or  
 will lead to rejection of the application**

**PROPERTY DESCRIPTION**

We need this information to correctly identify the subject land. This information is shown on the rates notices, property deeds etc.

Street No \_\_\_\_\_ Address: \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode: \_\_\_\_\_ Site area (m<sup>2</sup>): \_\_\_\_\_

Lot \_\_\_\_\_ DP \_\_\_\_\_ Strata Plan \_\_\_\_\_

**APPLICANT DETAILS - please tick one type → Individual/s  OR Organisation/Company**

Name in Full \_\_\_\_\_

Phone no \_\_\_\_\_

Postal Address \_\_\_\_\_ Postcode \_\_\_\_\_

Residential Address \_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

**DESCRIPTION OF PROPOSAL**

Please briefly describe **everything** requiring approval by Council.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Office Use Only:

**ESTIMATED COST OF THE DEVELOPMENT (INCLUDING GST)**

Contracted price or estimate including labour and materials. \$ \_\_\_\_\_

NOTE: The estimated cost of the development or contract price is subject to a check by Council.

**OWNER DETAILS AND CONSENT - please note that every property owner must sign this section**

As the owner/s of the above property, I/we consent to this application and to any subsequent inspections required to be undertaken by Council officers in the assessment of this application.

Name or Company Name/s \_\_\_\_\_

Postal Address \_\_\_\_\_

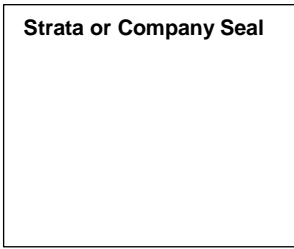
Residential Address \_\_\_\_\_

Phone no \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Name (print) \_\_\_\_\_

Signature \_\_\_\_\_ Name (print) \_\_\_\_\_

**Strata or Company Seal**



**Pre-lodgement**For this application, have you had a pre-lodgement consultation with Council?  Yes  No

If YES, name of Officer: \_\_\_\_\_ Date of meeting: \_\_\_\_\_

**Use of Building**Does the application involve a change of use of a building?  Yes  No

If YES, what is the current use? \_\_\_\_\_ and proposed use \_\_\_\_\_

If YES, you need to submit a list of the current Category 1 fire safety provisions of the existing building, AND a list of the Category 1 fire safety provisions that are to apply to the building after the change of use.

Has a Fire Safety Schedule been supplied with the application?  Yes  No**Heritage and Conservation**Is the subject land within a **heritage conservation precinct**?  Yes  NoIf **yes**, and **demolition** is proposed of an existing building, has a statement of heritage significance been submitted to explain why demolition is the preferred option and how the proposed building will fit with the amenity of the neighbourhood?  Yes  No**Integrated Development**Is the development Integrated Development under S91 of the Act?  Yes  No

If YES, please specify approvals required and relevant Act \_\_\_\_\_

**Crown Development Application**Is the application a Crown Development Application made by or on behalf of the Crown?  Yes  No**Office Use Only:**

Type of Fee	Fee	Code		
Development application fee	\$ _____	(564)		
Development Modification	\$ _____	(564)		
PlanFirst levy	\$ _____	(568)		
Advertised development fee	\$ _____	(564)		
Integrated fee	\$ _____	(564)		
Construction Certificate Fee	\$ _____	(559)		
Compliance Inspection Fee	\$ _____	(564)		
Kerbside Numbering	\$ _____	(569)		
Long Service Levy	\$ _____	(558)		
Local Government s68 fee	\$ _____	(557)		
Sewer/Water compliance inspection fee	\$ _____	(556)		
Dual Water connection fee	\$ _____	(153)	10.201__ . _____ . _____	\$ _____
Single Water connection fee	\$ _____	(152)	17.201__ . _____ . _____	\$ _____
On-site sewage management fee	\$ _____	(171)	35.201__ . _____ . _____	\$ _____
Building Over Sewer fee	\$ _____	(160)	27.201__ . _____ . _____	\$ _____
Pressure and Flow Test fee	\$ _____	(159)		
Quotation fee	\$0.00	(152)		
			TOTAL	\$ _____

Receipt Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Cashier: \_\_\_\_\_ Receipt No: \_\_\_\_\_

**Checked by:**

CSO: \_\_\_\_\_ EHBS: \_\_\_\_\_ Planner: \_\_\_\_\_

The information Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The intended recipients of the personal information are: Orange City Council Officers, Any other agent of Council.

The supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, Council may be unable to process your information.

## Water Service

- New service  Alterations to existing service  
 Renewal of existing service  Disconnection of existing service

Type of water service required:

- Domestic connection for  Dual Supply OR  Single **Size:** \_\_\_\_\_  
 Fire \* **Size:** \_\_\_\_\_  Industrial/commercial \* **Size: if > 20mm:** \_\_\_\_\_

\*If Fire/Industrial/Commercial, has a Pressure and Flow Test been completed? Yes  No   
If Yes, attach report. If No, What flow rate/s are required? \_\_\_\_\_

Is a Quote required? If so, Please specify details \_\_\_\_\_

Is a Backflow Prevention device required? Flow rate: \_\_\_\_\_ Yes  No

**Site plan must include location of connection** Location:  Site plan and/or  Locality plan supplied  
Meter location \_\_\_\_\_ metres from \_\_\_\_\_ boundary **and** \_\_\_\_\_ metres from \_\_\_\_\_ boundary

## Sewer Service

- Residential  Industrial/Commercial  
 Connection of sanitary plumbing or drainage to Council's sewer system  
 Alterations to sanitary plumbing or drainage to Council's sewer system  
 Disconnection of existing service

Building over or close to Council's sewer

Yes  No

If NO, Please submit plans and pay fees. If YES, Please provide evidence.

Does the proposal involve the discharge of liquid waste to Council's sewer system? Yes  No

If YES, a Liquid Trade Waste application is required. (Type A, B, C or S) Type \_\_\_\_\_

## On-site Sewage Management

- New system  Alterations to existing system

Type of system:  Aerated wastewater treatment system  Septic tank  Other \_\_\_\_\_

Details of system: Manufacturer: \_\_\_\_\_ Tank size: \_\_\_\_\_

Service agent: \_\_\_\_\_ Source of water supply: \_\_\_\_\_

Geotechnical report supplied?  Yes  No

## NOTICE OF WORK

Plumbers Name: \_\_\_\_\_ Licence: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Contact Details: Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Date of commencement of works: \_\_\_/\_\_\_/\_\_\_ Est. date of completion of works: \_\_\_/\_\_\_/\_\_\_

Drainage work to comply with  PCA & AS/NZS3500 or  Alternative Solution

**Builders/Owner Builder Details**

Builder/Owner Builder Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone no:(daytime) \_\_\_\_\_ Fax no: \_\_\_\_\_

Email: \_\_\_\_\_ License no: \_\_\_\_\_

**Requirements under the Home Building Act 1989**

**Builders requirements:** Each licensed contractor (builder or tradesperson) who contracts direct with an owner or an owner-builder to undertake any residential building work where the value of the work **exceeds \$20 000** must provide Home Warranty Insurance.

**Owner –builder requirements:** Applicants for building work that requires approval related to a single dwelling or dual occupancy, where the value of the work **exceeds \$10 000** require an owner-builder permit.

Has a certificate of Insurance been attached?  Yes  NoHas an Owner Builder's Permit been attached?  Yes  No**Building Details****must be completed for all applications**Area of land: \_\_\_\_\_ (m<sup>2</sup>)Gross floor area of: new building work (m<sup>2</sup>) \_\_\_\_\_ existing building (m<sup>2</sup>) \_\_\_\_\_

Number of storeys (including underground floors): \_\_\_\_\_

Number of dwellings to be demolished: \_\_\_\_\_ Number of dwellings proposed: \_\_\_\_\_

**Materials to be used:**Roof

- |  |    |
|--|----|
| <input type="checkbox"/> Tiles             | 10 |
| <input type="checkbox"/> Concrete or slate | 20 |
| <input type="checkbox"/> Fibre cement      | 30 |
| <input type="checkbox"/> Steel             | 60 |
| <input type="checkbox"/> Aluminium         | 70 |
| <input type="checkbox"/> Other             | 80 |
| <input type="checkbox"/> Not specified     | 90 |

Walls

- |  |    |
|--|----|
| <input type="checkbox"/> Brick (double)    | 11 |
| <input type="checkbox"/> Brick (veneer)    | 12 |
| <input type="checkbox"/> Concrete or stone | 20 |
| <input type="checkbox"/> Fibre cement      | 30 |
| <input type="checkbox"/> Timber            | 40 |
| <input type="checkbox"/> Curtain glass     | 50 |
| <input type="checkbox"/> Steel             | 60 |
| <input type="checkbox"/> Aluminium         | 70 |
| <input type="checkbox"/> Other             | 80 |
| <input type="checkbox"/> Not specified     | 90 |

Floor

- |  |    |
|--|----|
| <input type="checkbox"/> Concrete or slate | 20 |
| <input type="checkbox"/> Timber            | 40 |
| <input type="checkbox"/> Other             | 80 |
| <input type="checkbox"/> Not specified     | 90 |

Frame

- |  |    |
|--|----|
| <input type="checkbox"/> Timber        | 40 |
| <input type="checkbox"/> Steel         | 60 |
| <input type="checkbox"/> Aluminium     | 70 |
| <input type="checkbox"/> Other         | 80 |
| <input type="checkbox"/> Not specified | 90 |

**LIST OF ANY ADDITIONAL DOCUMENTS ACCOMPANYING THIS APPLICATION**


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## DOCUMENTS TO ACCOMPANY THE APPLICATION

### 1. Site plan of land

- The location, boundary dimensions, site area & north point of the land
- Existing vegetation & trees on the land
- The location & uses of the buildings on the land
- Existing levels of the land in relation to buildings & roads
- Locations & uses of buildings on sites adjoining the land

### 2. Architectural Plans

- Location of any proposed building works (including extensions or additions) in relation to the land's boundaries and adjoining development
- Floor plans of any proposed work (including partitioning etc) & intended uses
- Elevations & sections showing proposed external finishes and heights of buildings
- Proposed finished levels of the land in relation to existing & proposed buildings & roads
- Proposed parking arrangements, entry & exit points for vehicles
- Proposed landscaping and treatment of the land
- Proposed methods of draining the land
- Any matters as a BASIX certificate for the development require being included on the sketch

### 3. Statement of Environmental Effects

- The environmental impacts of the development
- How the environmental impacts have been identified
- The steps to be taken to lessen the expected harm to the environment

### 4. Energy Efficiency

- BASIX (the Building Sustainability Index) certificate required for residential work over \$50,000.**
- Section J Report (Commercial/Industrial Building)**

### 5. Building Plans & Specifications

- 3 copies all structural details and building specifications

### 6. Fire Safety Measures

- For developments other than a dwelling-house or ancillary buildings to a dwelling, a list of existing fire safety measures provided to the building and the site AND any proposed fire safety measures

### 7. Political Donations

- Have you disclosed any political donations or gifts made to any local councillor or employee of that council made by any person with a financial interest in the application within the period commencing 2 years before the application is made and ending when the application is determined?



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**Additional Information Required**

**To be completed by Council Staff**

Orange City Council is committed to providing an efficient and quality service.

The application you have brought to lodge with council is not complete.

Please return the application including the items listed below at your earliest convenience so that we can accept and process your application promptly.

- Basix certificate
- Disabled access details
- Elevations
- Engineering plans for \_\_\_\_\_
- Evidence of compliance with Development Consent condition no's
- Floor Levels/Ground Levels
- Floor plan
- Noise Study
- North Point on Plans
- Plans to Scale
- Proof of ownership
- 
- Site plan
- Shadow Diagrams
- Other

\_\_\_\_\_

\_\_\_\_\_

**Duty Officer:** \_\_\_\_\_  
**Signature**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Surname**