

EVENTS GUIDE



Emergency/Useful Contacts

EMERGENCY SERVICES CONTACTS			
Organisation	Purpose	Phone	Website
Ambulance Service of NSW	Emergency Access/emergency planning	000 (02) 6841 2760	www.ambulance.nsw.gov.au
Fire and Rescue NSW	Emergency Use of fire or other hazardous materials/fireworks/ emergency response plan	000 (02) 9742 7400	www.fire.nsw.gov.au
Hospital	Access and emergency	(02) 6369 3000	
Police	Emergency Notification of events plus general information	000 131444 (02) 6363 6399	www.police.nsw.gov.au
RMS	Any disruption to road users	13 2213	www.rms.nsw.gov.au
SES	Traffic Control	(02) 6334 8501	www.ses.nsw.gov.au
RMS	Traffic Control	1300 828 782	traffic_control@rms.nsw.gov.au

EVENT INDUSTRY CONTACTS			
Organisation	Purpose	Phone	Website
Events NSW	Aims to maximise the economic strategic and community benefits of events	(02) 8114 2400	www.eventsnsw.com.au
Meeting and Events Australia	National, independent, not-for-profit organisation dedicated to fostering professionalism and excellence in all aspects of meetings management	(02) 9929 5400	www.meetingevents.com.au

MEDIA CONTACTS			
Organisation	Purpose	Phone	Website
Central Western Daily	Local newspaper	(02) 6391 2900	www.centralwesterndaily.com.au
Orange City Life	Local paper/magazine	(02) 6361 3575	www.orangecitylife.com.au
STARFM Orange 105.9	Local radio	(02) 6362 2144	www.starfm.com.au
2GZ FM Orange 105.1	Local radio	(02) 6362 2144	www.2gzfm.com.au
ABC Central West	Local radio	(02) 6393 2511	www.abc.net.au/centralwest
WIN TV	Local TV Station	(02) 6391 1699	www.wintv.com.au

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PRIME TV	Local TV Station	(02) 6362 2288	
GOVERNMENT DEPARTMENTS/ASSOCIATION CONTACTS			
Organisation	Purpose	Phone	Website
Bureau of Meteorology	Weather forecasts for your event	(02) 9296 1555	www.bom.gov.au
Disability Council of NSW	Making your event accessible to people with a disability	(02) 9211 2866	www.disabilitycouncil.nsw.gov.au
NSW Food Authority	Preparation and service of food Temporary food stalls information and requirements	1300 552 406	www.foodauthority.nsw.gov.au
Office of Liquor, Gaming and Racing	Fundraising activities and the sale of alcohol	(02) 9995 0300	www.olgr.nsw.gov.au
WorkCover NSW	Use of fireworks and Work Health and Safety (WHS)	13 10 50	www.workcover.nsw.gov.au

OTHER CONTACTS			
Organisation	Purpose	Phone	Website
St John Ambulance	Non-emergency patient transport and first aid	1300 360 455	www.stjohn.org.au
Grantslink	Australian Government grants for community projects	1800 026 222	www.grantslink.gov.au
Taxi Service	Requesting presence of taxis to take people to and from event	(02) 6325 0099	orangetaxis.com.au
Local Community Insurance	Public liability insurance provider for small not-for-profit organisation	1300 853 800	www.localcommunityinsurance.com.au
Phonographic Performance Company of Australia	Use of pre-recorded music at your event	(02) 8569 1100	www.pcca.com.au/music-users/licensing-home
Orange Visitors Information Centre	Information on accommodation and attractions	(02) 6393 8226	www.orange.nsw.gov.au