

# ROAD OPENING

## PERMIT APPLICATION

Made under Section 138 of the Roads Act, 1993



## Introduction

A Road Opening Permit (ROP), in accordance with Section 138 of the Roads Act 1993, is used to apply for a permit to carry out any intrusive digging in the public road or footpath reserve.

The application is to be submitted at least two (2) weeks prior to the works commencing. In the event the proposed works have commenced or been completed a late lodgement fee will be applied.

For further information on how to complete this guide, please refer to the Guide to Road Opening Permits on Councils website. <https://www.orange.nsw.gov.au/lodging-a-development-application/>

Applications can be submitted via Council's email [council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au)

Office Use Only			
Date Received			
PR	Work address		
Fees			
Type	Amount	Receipt	Date
Administration			
Inspections			
Late fee			
Security Bond (if applicable)			
Bond No	Amount	Receipt	Date Paid
Date Permit Approved & Issued		Permit No	
Name	Position	Signature	Date

# 1. Applicant Information

Applicant / Billable Party				
Business Name (if applicable)				
Address				
Phone		Mobile		
Email				
Agent/Licenced Contractor Name				
Contractor Phone				
Email				
Work Location (nearest house no. and street)				
<b>Work Description</b>		Estimated size of opening	Type of Opening (please tick all applicable)	
		Length	Driveway                  Kerb / gutter	
		Width	Footway:    Concrete    Pavers    Asphalt	
		Total size	Other - please specify	
DA/CD Number (if applicable)				
Estimated cost of the whole development (if applicable)				
Estimated Commencement Date				
Estimated Completion Date				
<b>Checklist</b>				
Please cross applicable boxes to confirm that you have provided copies of the documents requested with your application.				
Where applicable a full traffic / pedestrian control plan, in accordance with AS 1742.3 and the RMS Manual for Traffic Control at Work Sites.				
Dial Before Your Dig cover sheet including the sequence numbers for Telstra and Ausgrid				
A copy of the applicant's current public liability insurance certificate - \$10 million to \$20 million must be attached to this application. Held by Council Please complete Section 3 - Insurance Indemnity.				
Where applicable all external approval / acknowledgements or permits i.e. RMS, Police are attached				
Contractors working on behalf of utility providers - i.e. Ausgrid and Telecommunications Networks authorisations must be provided upon request				
Evidence of licences and qualifications for contractors Held by Council				
Site plan showing: • Location of garage and driveway • RL for kerb inlet and GFL You may also utilise the Standard Drawings in section 4. Please indicate below the drawing you wish to use:				
SD 01	SD 04A	SD 04B	SD 04C	SD05
Kerb & gutter	Residential vehicular access 4.5m verge	Shiralee residential vehicular access 5m verge	Residential vehicular access 5.5 m verge	Industrial/ commercial vehicular access
Note: some rocks and associated soils in the Orange City Local Government Area naturally contain occurring asbestos minerals. When distributed, these materials have the potential to release asbestos fibres into the air. Mapping of these potential deposits has been released by the NSW Government - Trade & Investment NSW. These maps can be found on the WorkCover website <a href="http://www.orange.nsw.gov.au/wp-content/uploads/2018/08/Asbestos-Management-Plan.pdf">http://www.orange.nsw.gov.au/wp-content/uploads/2018/08/Asbestos-Management-Plan.pdf</a> Orange City Council also has some more detailed information on naturally occurring asbestos to the east of the City which is placed on Section 149(5) certificates.				
I the applicant, apply to Orange City Council, as the roads authority and/or road reserve, for consent to undertake the above mentioned works and agree with the terms and conditions of the road opening permit and construction certificate.				
Name		Signature		Date

### 3. Insurance Indemnity

This indemnity form must be completed and signed before a permit can be issued.

Permits will not be issued unless you (or your agent/licenced contractor) have public liability insurance to the value of \$10,000,000.00 to \$20,000,000.00 for the area you want to use. Home owners - please refer to your home building insurance policy.

A Certificate of Currency must be attached to this application before the Permit will be issued.

Name of Applicant .....referred to hereafter as the Permit Holder, holds Orange City Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.

**Insurance Information**

I hereby declare that I ..... as Permit Holder, am insured for legal liability to the public in respect of personal injury and property damage for a limit of indemnity of not less than ten million (\$10,000,000) dollars.

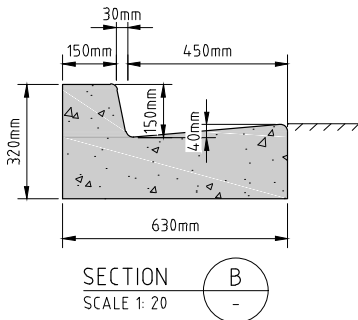
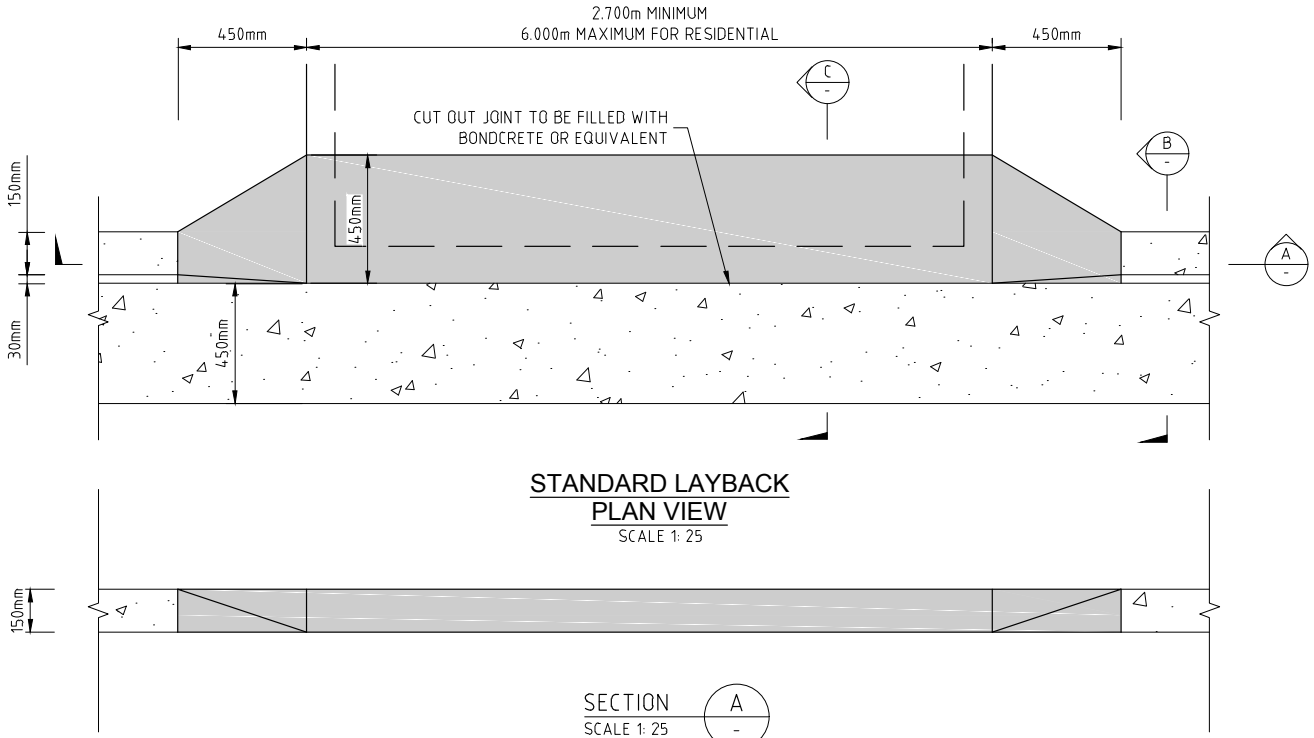
Name of Insurance Company		
Public Liability Policy Number		
Period of insurance	From	To
Limit of indemnity	\$	
I understand that this insurance should not be cancelled or lapse without the agreement of Orange City Council and the policy document should be endorsed to this effect.		
This insurance includes the cross liability clause.		
Name	Signature	Date

### 4. Standard Drawings

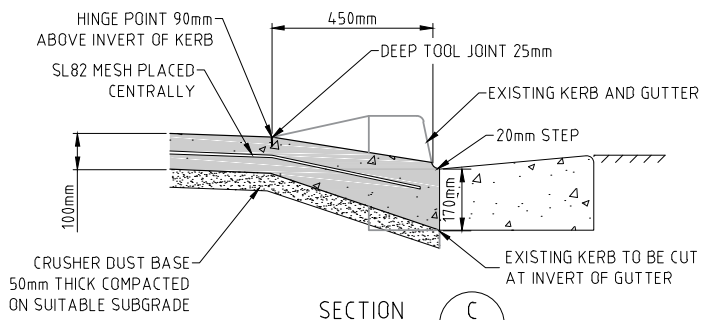
(SEE FOLLOWING PAGES)

**NOTES:**

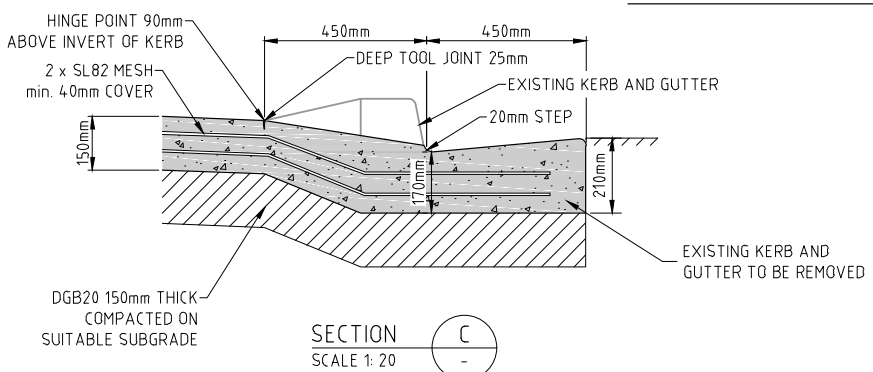
1. ALL CONCRETE TO BE 25MPa.
2. SAWCUT BREAKOUT LINE TO MINIMUM DEPTH OF 75mm (NO MASTIC JOINTS PERMITTED).
3. PROVIDE FULL DEPTH EXPANSION JOINT AT BOUNDARY LINE AND AGAINST ALL EXISTING CONCRETE.
4. FOR COMMERCIAL AND INDUSTRIAL ACCESS - WIDTH AND LAYOUT TO SUIT TURNING MOVEMENTS OF DESIGN VEHICLE.
5. WHERE STORMWATER OUTLET IS TO BE INSTALLED, KERB TO BE REMOVED AND REPLACED.



**OCC TYPE SA KERB**



**RESIDENTIAL LAYBACK**



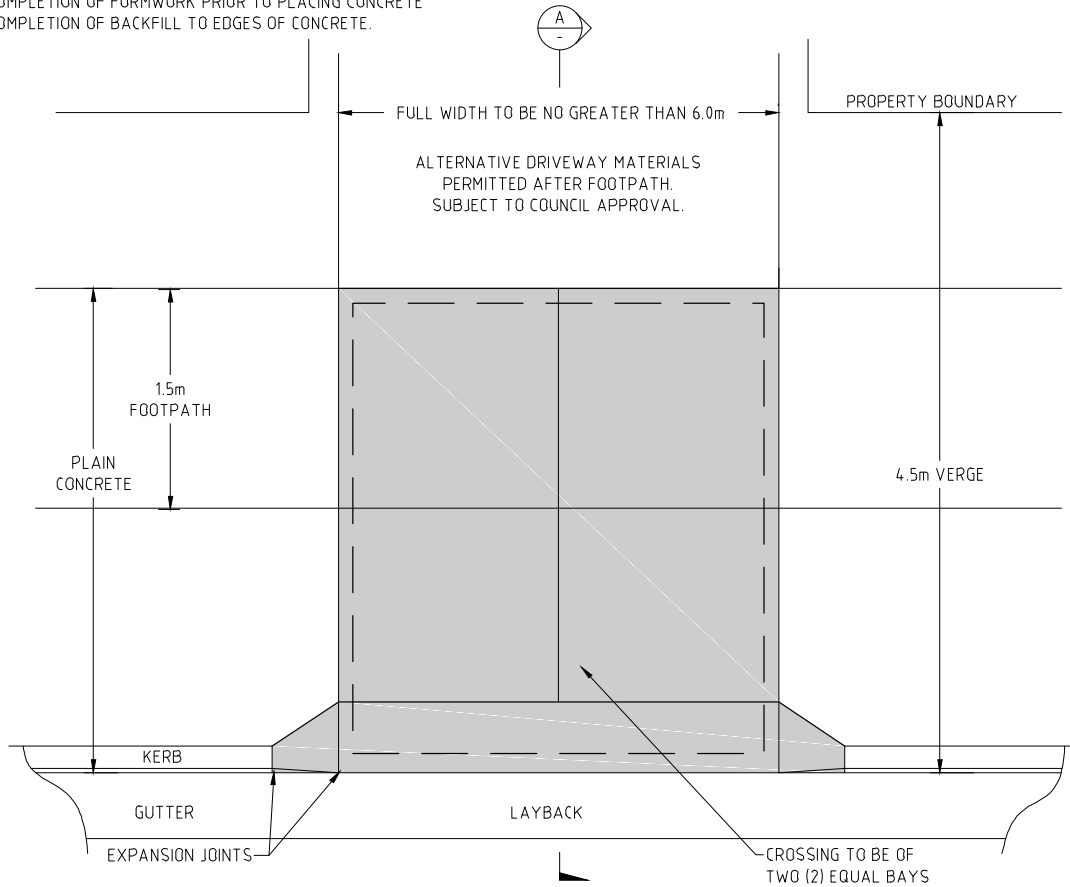
**COMMERCIAL / INDUSTRIAL LAYBACK**

SHEET No. 01 OF 30

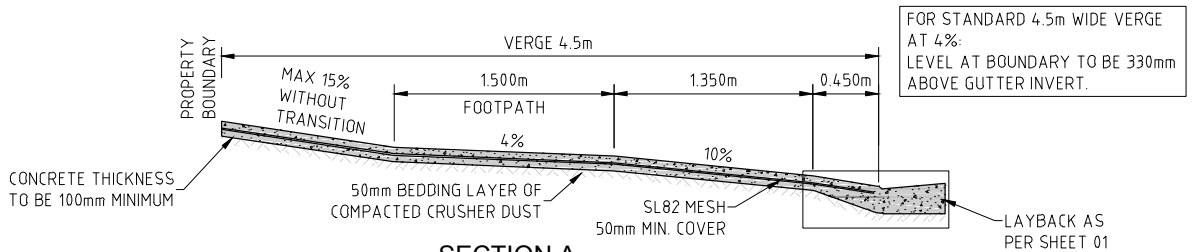
				SCALE: AS SHOWN ORIGINAL PAPER SIZE: A4 DRAWN: S COLLINS DATE: 21/11/2018 CHECKED AND APPROVED: J THEAKSTONE DATE: 22/01/2019	ALL DIMENSIONS ARE AS SHOWN DO NOT SCALE OFF PLANS PLANS FOR REVIEW	<b>STANDARD DRAWING 01 KERB AND GUTTER SHEET 1</b>
A ORIGINAL ISSUE JK DETAILS OF AMENDMENTS	J THEAKSTONE APPROVED 22/11/2019 DATE	ISSUE DATE: 22/01/2018 REVISION: A SHEET NUMBER: 01 OF 30				

**NOTES:**

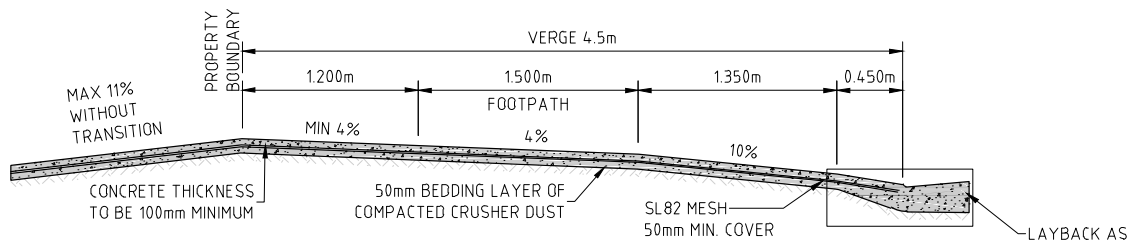
1. ADEQUATE PROVISION IS TO BE MADE FOR PEDESTRIANS DURING DRIVEWAY CONSTRUCTION.
2. CONCRETE THICKNESS TO BE 100mm MINIMUM.
3. SL82 MESH TO BE PLACED IN SLAB (MINIMUM 50mm COVER).
4. CONCRETE STRENGTH TO BE 25MP<sub>a</sub> AT 28 DAYS.
5. A 50mm THICK BEDDING LAYER OF COMPACTED CRUSHER DUST IS TO BE PROVIDED UNDER CONCRETE.
6. SURFACE TO BE WOOD FLOAT FINISHED OR EQUIVALENT TO PROVIDE NON-SLIP TEXTURE.
7. COUNCIL INSPECTION IS REQUIRED:
  - ON COMPLETION OF FORMWORK PRIOR TO PLACING CONCRETE
  - ON COMPLETION OF BACKFILL TO EDGES OF CONCRETE.



**PLAN OF RESIDENTIAL VERGE CROSSING**  
NOT TO SCALE



**SECTION A  
GARAGE SLAB ABOVE BOUNDARY LEVEL**  
NOT TO SCALE



**SECTION A  
GARAGE SLAB BELOW BOUNDARY LEVEL**  
NOT TO SCALE

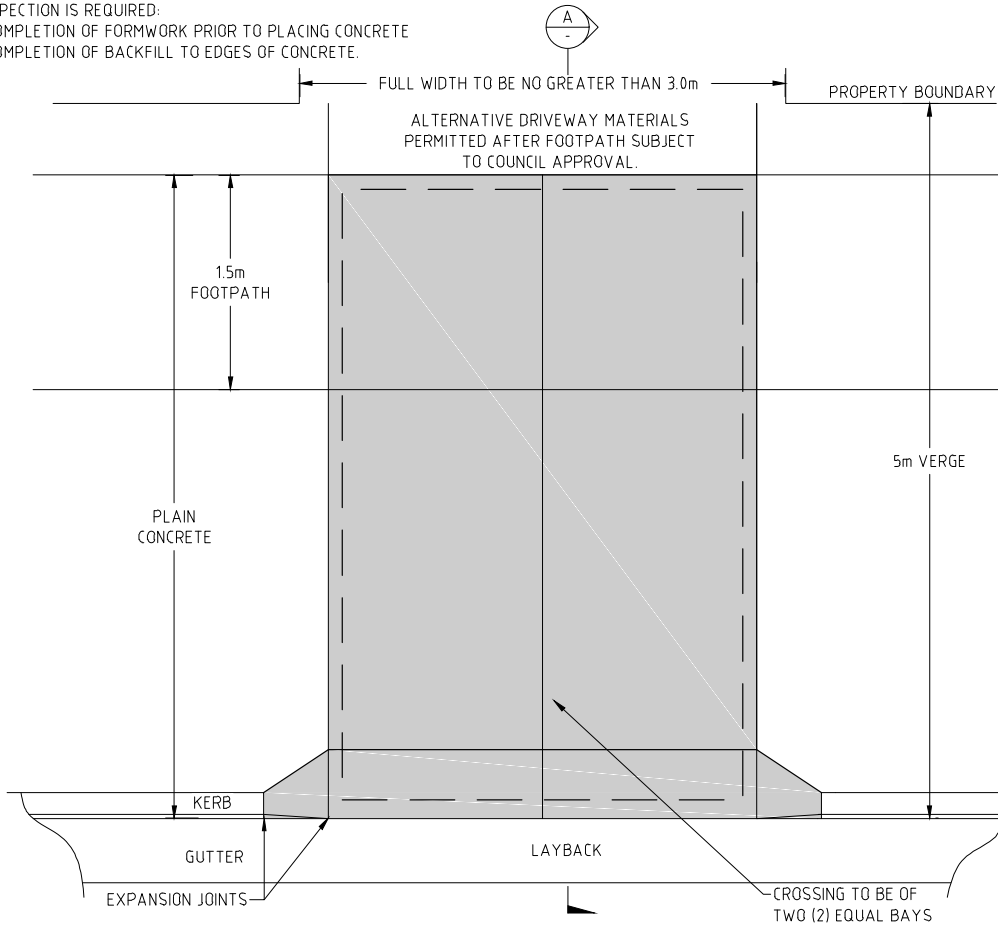
**NOTE:**  
DRIVEWAYS PROFILES APPLIES TO ROAD  
CROSSFALL BETWEEN 4% AND -6% OUTSIDE  
OF THIS RANGE ADDITIONAL VEHICLE  
CLEARANCE ASSESSMENT IS REQUIRED

				<p>ORANGE CITY COUNCIL</p> <p><small>M: 07 5399 5500   F: 07 5399 5501   www.orange.nsw.gov.au</small></p>	<p>SCALE: AS SHOWN</p> <p>ORIGINAL PAPER SIZE: A4</p> <p>DRAWN: S COLLINS</p> <p>CHECKED AND APPROVED: J THEAKSTONE</p>	<p>DATE: 21/11/2018</p> <p>DATE: 22/01/2019</p>	<p>ALL DIMENSIONS ARE AS SHOWN</p> <p>DO NOT SCALE OFF PLANS</p> <p>PLANS FOR REVIEW</p>	<p><b>STANDARD DRAWING 04 A RESIDENTIAL VEHICULAR ACCESS 4.5m VERGE</b></p>		
A	ORIGINAL ISSUE	J THEAKSTONE	22/01/2019					ISSUE DATE: 22/01/2018	REVISION: A	SHEET NUMBER: 04A OF 30
MK	DETAILS OF AMENDMENTS	APPROVED	DATE							

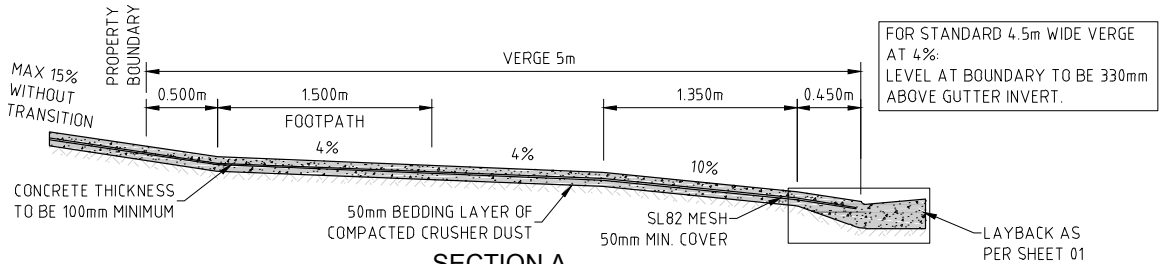
SHEET No:04A OF 30

**NOTES:**

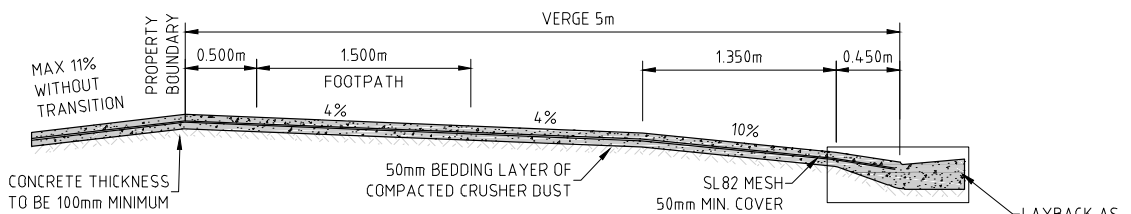
1. ADEQUATE PROVISION IS TO BE MADE FOR PEDESTRIANS DURING DRIVEWAY CONSTRUCTION.
2. CONCRETE THICKNESS TO BE 100mm MINIMUM.
3. SL82 MESH TO BE PLACED IN SLAB (MINIMUM 50mm COVER).
4. CONCRETE STRENGTH TO BE 25MP<sub>a</sub> AT 28 DAYS.
5. A 50mm THICK BEDDING LAYER OF COMPACTED CRUSHER DUST IS TO BE PROVIDED UNDER CONCRETE.
6. SURFACE TO BE WOOD FLOAT FINISHED OR EQUIVALENT TO PROVIDE NON-SLIP TEXTURE.
7. COUNCIL INSPECTION IS REQUIRED:
  - ON COMPLETION OF FORMWORK PRIOR TO PLACING CONCRETE
  - ON COMPLETION OF BACKFILL TO EDGES OF CONCRETE.



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**SECTION A**  
**GARAGE SLAB ABOVE BOUNDARY LEVEL**  
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**SECTION A**  
**GARAGE SLAB BELOW BOUNDARY LEVEL**  
NOT TO SCALE

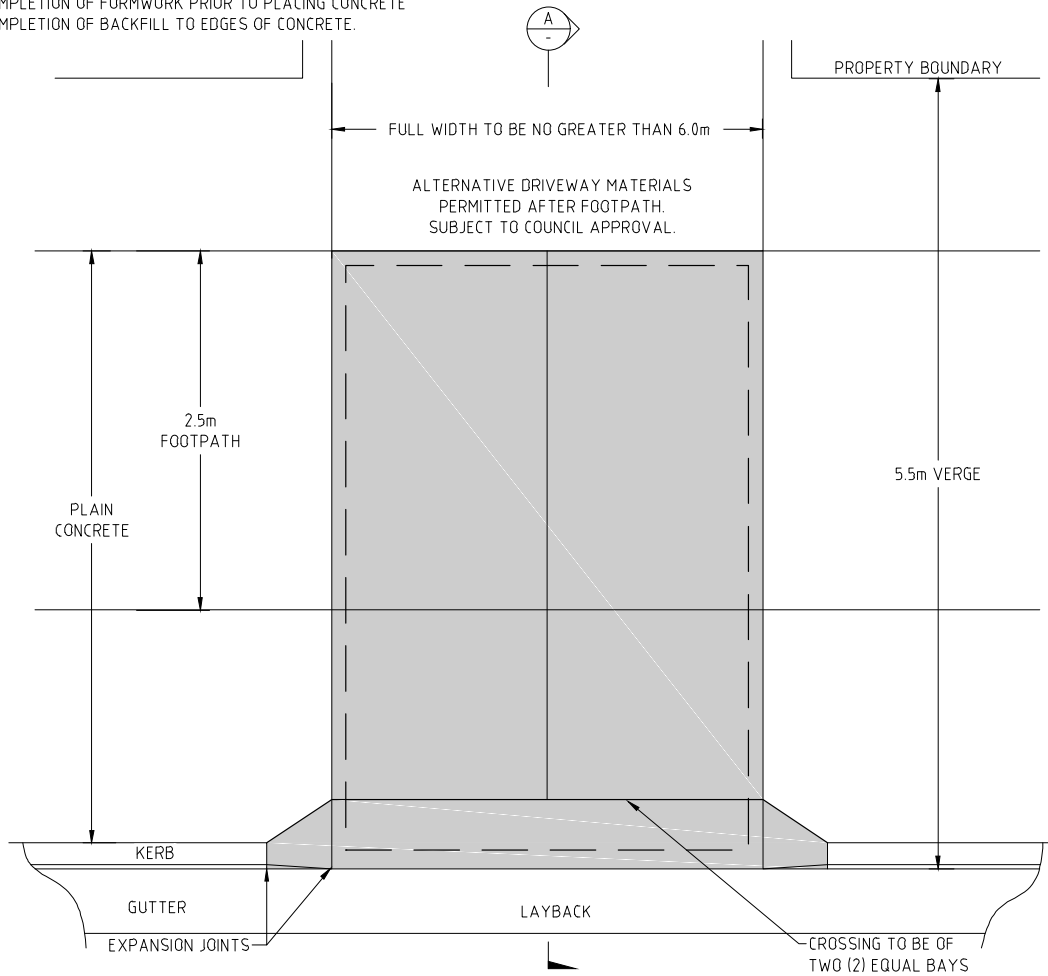
**NOTE:**  
DRIVEWAYS PROFILES APPLIES TO ROAD CROSSFALL BETWEEN 4% AND -6% OUTSIDE OF THIS RANGE ADDITIONAL VEHICLE CLEARANCE ASSESSMENT IS REQUIRED

SHEET No04B OF 30

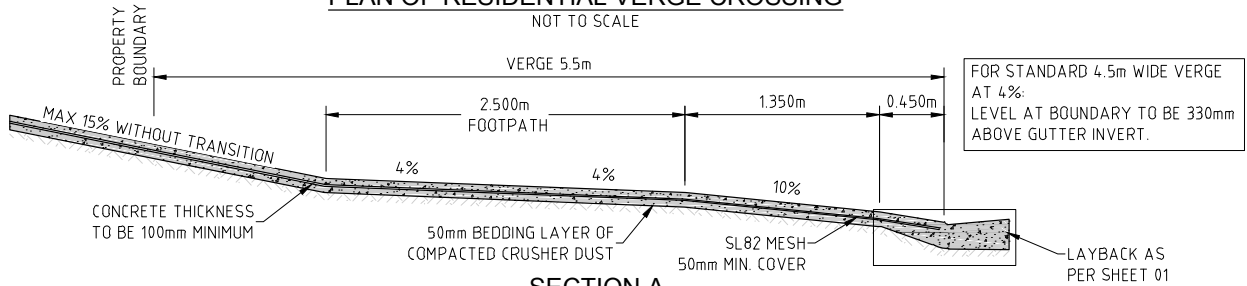
<p>Orange City Council                  At: City Street South &amp; Laura Place, Orange                  Ph: PO Box 26, Orange NSW 2800                  Ph: 63 4343 4000                  Ph: 63 4343 4044                  E: council@orange.nsw.gov.au                  www.orange.nsw.gov.au</p>			SCALE: AS SHOWN ORIGINAL PAPER SIZE: A4 DRAWN: S COLLINS DATE: 21/11/2018 CHECKED AND APPROVED: J THEAKSTONE DATE: 22/01/2019	ALL DIMENSIONS ARE AS SHOWN DO NOT SCALE OFF PLANS PLANS FOR REVIEW	<b>STANDARD DRAWING 04 B</b> <b>SHIRALEE RESIDENTIAL</b> <b>VEHICULAR ACCESS 5m VERGE</b> ISSUE DATE: 22/01/2018 REVISION: A SHEET NUMBER: 04B OF 30	
A	ORIGINAL ISSUE	J THEAKSTONE	22/01/2019			
MK	DETAILS OF AMENDMENTS	APPROVED	DATE			

**NOTES:**

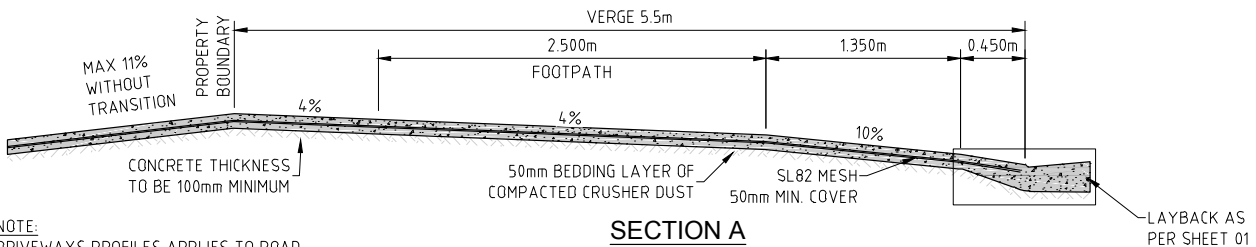
1. ADEQUATE PROVISION IS TO BE MADE FOR PEDESTRIANS DURING DRIVEWAY CONSTRUCTION.
2. CONCRETE THICKNESS TO BE 100mm MINIMUM.
3. SL82 MESH TO BE PLACED IN SLAB (MINIMUM 50mm COVER).
4. CONCRETE STRENGTH TO BE 25MP<sub>a</sub> AT 28 DAYS.
5. A 50mm THICK BEDDING LAYER OF COMPACTED CRUSHER DUST IS TO BE PROVIDED UNDER CONCRETE.
6. SURFACE TO BE WOOD FLOAT FINISHED OR EQUIVALENT TO PROVIDE NON-SLIP TEXTURE.
7. COUNCIL INSPECTION IS REQUIRED:
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**SECTION A  
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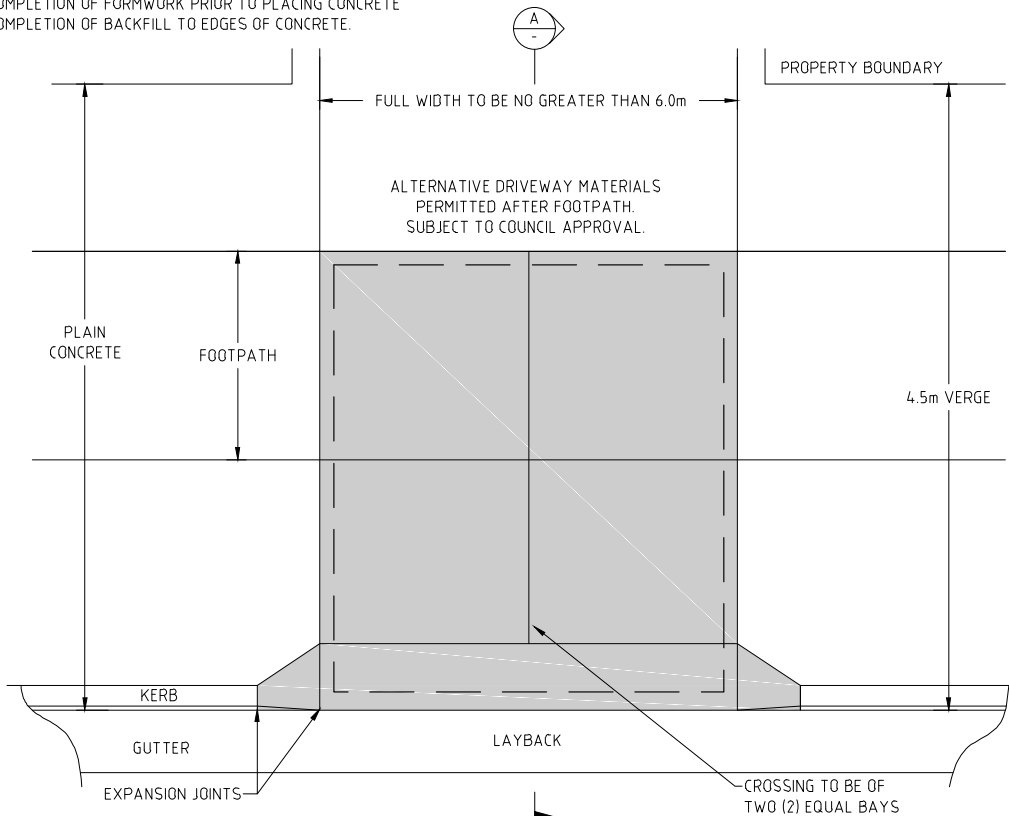
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SHEET NO:04C OF 30

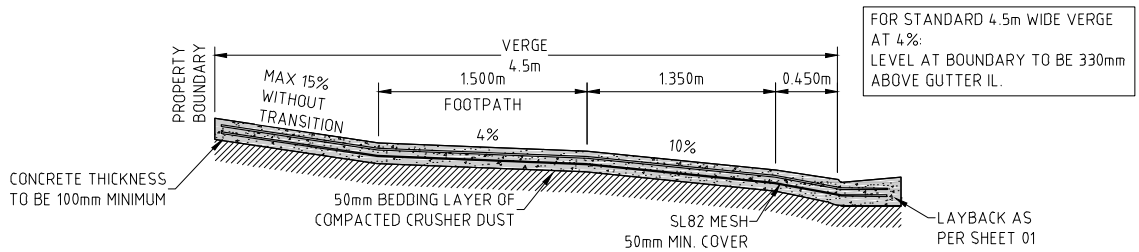
<p>ORANGE CITY COUNCIL</p> <p>100 City Street, Orange NSW 2813, Australia                  Ph: (61) 02 6332 2100                  Fax: (61) 02 6332 2101                  Email: info@orange.nsw.gov.au                  www.orange.nsw.gov.au</p>		SCALE: AS SHOWN ORIGINAL PAPER SIZE: A4 DRAWN: S COLLINS DATE: 21/11/2018 CHECKED AND APPROVED: J THEAKSTONE DATE: 22/01/2019	ALL DIMENSIONS ARE AS SHOWN DO NOT SCALE OFF PLANS PLANS FOR REVIEW	<b>STANDARD DRAWING 04 C RESIDENTIAL VEHICULAR ACCESS 5.5m VERGE</b>
A ORIGINAL ISSUE J THEAKSTONE 22/01/2019	MK DETAILS OF AMENDMENTS APPROVED DATE	ISSUE DATE: 22/01/2018 REVISION: A SHEET NUMBER: 04C OF 30		

**NOTES:**

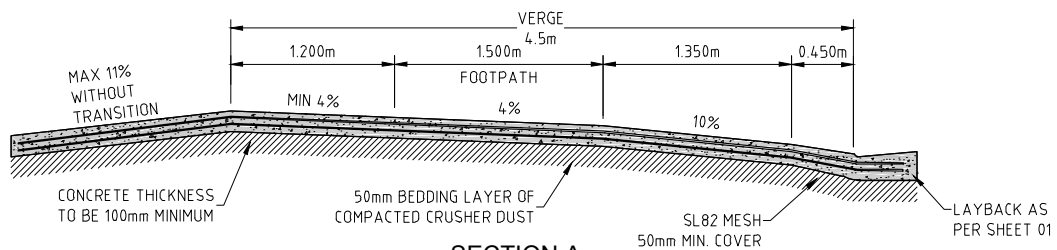
1. ADEQUATE PROVISION IS TO BE MADE FOR PEDESTRIANS DURING DRIVEWAY CONSTRUCTION.
2. CONCRETE THICKNESS TO BE 150mm MINIMUM.
3. 2 x SL82 MESH TO BE PLACED IN SLAB (MINIMUM 50mm COVER).
4. CONCRETE STRENGTH TO BE 25MPa AT 28 DAYS.
5. A 150mm THICK BEDDING LAYER OF COMPACTED SUBGRADE IS TO BE PROVIDED UNDER CONCRETE.
6. SURFACE TO BE WOOD FLOAT FINISHED OR EQUIVALENT TO PROVIDE NON-SLIP TEXTURE.
7. COUNCIL INSPECTION IS REQUIRED:
  - ON COMPLETION OF FORMWORK PRIOR TO PLACING CONCRETE
  - ON COMPLETION OF BACKFILL TO EDGES OF CONCRETE.



**PLAN OF COMMERCIAL / INDUSTRIAL VERGE CROSSING**  
NOT TO SCALE



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NOT TO SCALE



**SECTION A SLAB BELOW BOUNDARY LEVEL**  
NOT TO SCALE

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SHEET No.05 OF 30

		SCALE: AS SHOWN ORIGINAL PAPER SIZE: A4		ALL DIMENSIONS ARE AS SHOWN		<b>STANDARD DRAWING 05</b> <b>INDUSTRIAL/COMMERCIAL</b> <b>VEHICULAR ACCESS</b>	
DRAWN: S COLLINS CHECKED AND APPROVED: J THEAKSTONE		DATE: 21/11/2018 DATE: 22/01/2019		DO NOT SCALE OFF PLANS PLANS FOR REVIEW		ISSUE DATE: 22/01/2018 REVISION: A SHEET NUMBER: 05 OF 30	
ORIGINAL ISSUE DETAILS OF AMENDMENTS		J THEAKSTONE APPROVED 22/01/2019 DATE		ORANGE CITY COUNCIL 100 King Street & Lenth Park, Orange PO Box 26, Orange NSW 2813 60 6332 8000 62 6332 8777 61 0262020000 www.orange.nsw.gov.au			