

Application is made for a Building Certificate
in respect of the property described below.

Please tick **ONE** of the following:

The Applicant is:

- The owner of the land on which the building is erected.
 Any other person, with the consent of the owner of that land
 A public authority that has notified the owner of its intentions to apply for the certificate
- The purchaser under a contract for the sale of the property that compromises or includes the building, or part, or by the purchaser's solicitor or agent.

Applicant Details

| | |
|--------------------------------------|----------------------|
| Name/Company Name and Postal Address | Contact Number |
| <input type="text"/> | <input type="text"/> |
| | Applicants Reference |
| | <input type="text"/> |

Description of Property

| | | | |
|---------------------------|--|---------------------------|-----------------------|
| Unit or House No. or Name | Street | District, Town or Village | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | |
| County | Parish | Description | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | |
| Lot or Portion | Section | DP or SP | OR Vol./Book Fol. No. |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Nearest Cross Streets | Types of Buildings | Whole/Part | Approx. Floor Area |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Owners Full Namer | Survey Plan Provided? | Access provided by: | Contact Number |
| <input type="text"/> | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="text"/> | <input type="text"/> |
| Applicant Signature | Date | | |
| <input type="text"/> | <input type="text"/> | | |

Owners Consent

Please select one of the following:

| | | |
|--|--|--------------------------------|
| <input type="checkbox"/> Owner | <input type="checkbox"/> Owner's Solicitor | <input type="checkbox"/> Agent |
| Name of Owner/Owner's Solicitor or Agent | Signature | Date |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

The information you provide may be personal information for the purpose of the Privacy and Personal Protection Act 1998. The Supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. This personal information is being collected from you in order to process your application.

On receipt of application Council may by notice in writing served on the applicant require the applicant to supply it with such information (including building plans, specifications, survey reports and certificates) as may reasonably be necessary to enable the proper determination of the application.

Office Use Only

Payment Details

| | |
|-------------|---------------------|
| DA Number | 20.20_____._____(1) |
| BC Fee | \$250 |
| DA Fee | |
| CC Fee | |
| Total Paid | |
| Receipt No. | |
| Date | |

Please see over page for information on submitting your application and payment information.

Application Fees

The following Fees apply

| | |
|---|--|
| Class 1a plus any Class 10 buildings on site | \$250.00 |
| Any Other Class as follows: | |
| Not exceeding 200m ² | \$250.00 |
| Exceeding 200m ² but not exceeding 2000m ² <i>(plus an additional 50 cents per m² for each square metre over 200)</i> | \$250.00 plus an additional 50c per m ² |
| Exceeding 2000 square metres <i>(plus an additional 0.075 cents per m² for each square metre over 2000)</i> | \$1,165 plus an additional 0.075c per m ² |

Submitting the application

Applications can be submitted via any of the following channels

- 1 Mail to:**
Chief Executive Officer
PO Box 35
ORANGE NSW 2800
- 2 In Person:**
Customer Service Counter
Civic Centre
Corner of Byng St and Lords Pl, Orange
- 3 Email to:**
customerservice@orange.nsw.gov.au

Payment Information

| |
|---|
| <input type="checkbox"/> Please contact for payment details |
| Contact Number |
| <input type="text"/> |
| <input type="checkbox"/> Payment details attached (email, enclosed) |
| <input type="checkbox"/> Cheque Enclosed |